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SUMMARY OF PROPOSED RESOURCE CHANGES
BY APPROPRIATION/ACTIVITY -- FY 2000 THROUGH FY 2001
 Bureau Request
 (Dollars in Thousands)

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(Dollars in Thousands)**

Bureau:	ACTIVITY A			ACTIVITY B			ACTIVITY C			TOTAL		
	\$000	DIRECT FTE	REIMB. FTE	\$000	DIRECT FTE	REIMB. FTE	\$000	DIRECT FTE	REIMB. FTE	\$000	DIRECT FTE	REIMB. FTE
Appropriation:												
INSTRUCTIONS												
Show the progression of funding increments by activity that the bureau proposes in moving from the FY 2000 President's budget request to the FY 2001 bureau request.												
FY 2000												
FY 2000 President's Budget Reprogrammings +/- Transfers Congressional Appropriation Action												
List the President's Budget amount for this account broken out by activity. Individually list each reprogramming between Activities. Individually list each transfer into or out of this account. Individually list each Congressional action in this section.												
FY 2000 BASE CHANGES												
<ul style="list-style-type: none"> • Reductions <ol style="list-style-type: none"> 1. Transfers to Other Accounts List proposals to move resources from this appropriation to another account. 2. Non-Recurring Costs List the one-time, non-labor costs related to capital investments, such as information systems or other major procured services that do not carry over from previous years. By pre-arrangement with Treasury, funding for like-kind capital investments over several years may be carried in the base until the planned series of obligations has been completed. 3. Productivity/Savings List labor savings, both dollars and FTE, resulting from prior year capital investment initiatives. 4. Mandatory Workload List dollar/ FTE reductions associated with workload decreases due to legislative or demand changes on bureau operations. 5. Base Program Reductions List reductions identified to achieve more desirable, results-oriented outcomes to support your bureau's mission. • Increases <ol style="list-style-type: none"> 1. Transfers from Other Accounts List proposals to move resources from other accounts to this appropriation. 2. Annualizations Individually list the additional amount needed to fund a full year's obligation of each expenditure occurring for the first time during the prior year, but after October 1. Program annualizations (including both dollars and FTE) depend upon the start-up assumptions for prior year program initiatives enacted by Congress. The Office of Budget will provide the annualization of the additional quarter of pay and benefit increases. 3. Maintaining Current Levels Determine the percent change between FY 2001 and FY 2001 in MAX current services. Apply that same percent change to the FY 2000 President's Budget amount without regard to adjustments for expenditures not recurring in FY 2001. 4. Mandatory Workload List dollar/ FTE increases associated with workload increases due to legislative or demand changes on bureau operations. 5. Other Adjustments List reductions identified to achieve more desirable, results-oriented outcomes to support your bureau's mission. 6. Base Program Increases List increases that might achieve more desirable, results-oriented outcomes to support your bureau's mission. 												
FY 2000 PROGRAM CHANGES												
<ul style="list-style-type: none"> • Proposed Increases List all proposed program changes that will require increased resources only if offset by a program reduction. • Reductions List all proposed program changes that will result in resource reductions. Bureaus are encouraged to offer program reductions that offset program increases in response to reoriented priorities or performance management decisions. 												